

Regular Meeting
May 23, 2011

At the call of the President, Brett Gould, the Joliet Park District Board of Commissioners met for a Regular Meeting in the Board Room of the Provena Saint Joseph Inwood Athletic Club, 3000 W. Jefferson Street, Joliet, IL. The meeting began at 5:00pm

Pledge of Allegiance

Roll Call:

Commissioners Present: Gould, Spesia, Albritton, Condon, Schultz

Commissioners Absent: None

A. Approval of the minutes of the Regular Meeting of April 25, 2011

A motion was made by Commissioner Albritton, seconded by Commissioner Condon to approve the minutes of the Regular Meeting of April 25, 2011. The motion carried as follows:

Ayes: All in favor

Nays: None

B. Approval of the bills, payroll and petty cash for the month of April 2011

Vice President Spesia moved to approve the bills, payroll and petty cash for the month of April 2011. Her motion was seconded by Commissioner Schultz. Commissioner Condon asked about the charge from Kansas State Bank. Business Manager Steve Bixenmann advised this is to lease fitness equipment for the Provena Saint Joseph Inwood Athletic Club. The motion then carried as follows:

Ayes: All in favor

Nays: None

C. Treasurer's Report for the month of April 2011

Mr. Bixenmann gave the Treasurer's Report for the month of April 2011 as follows:

Cash on hand beginning of month:	\$69,380.71
Total Receipts during the month:	\$1,944,344.50
Total Disbursements during the month:	\$1,944,287.66
Cash on hand end of month:	\$19,437.55
Total Investments:	\$4,700,603.58
Total Cash and investments:	\$4,720,041.13

A motion was made by Commissioner Albritton, seconded by Commissioner Schultz, to approve the Treasurer's Report for the month of April 2011 as presented. Commissioner Condon requested that staff provide a summary of the last fiscal year at next month's Board meeting. Mr. Bixenmann advised the District was \$55,000.00 better than it was at the end of the previous year. The motion then carried as follows:

Ayes: All in favor

Nays: None

1. Bills

a. Joliet Memorial Stadium - Walsh Construction \$60,794.00 (final)

Executive Director Dominic Egizio reported that Walsh Construction's final invoice had a calculation error and final payment should be \$61,514.00. He continued that everything is working great, the field plays better and he recommended payment to Walsh.

Commissioner Condon moved to approve final payment to Walsh Construction in the amount of \$61,514.00. The motion was seconded by Commissioner Schultz and it carried as follows:

Ayes: All in favor

Nays: None

b. Joliet Memorial Stadium - Burla & Sons Builders \$46,544.00 (final)

Mr. Egizio said this invoice is for work related to the track and field events. He advised that everything went well at the National Christian College Athletic Association earlier in May. Mr. Egizio recommended that final payment be made to Burla & Sons Builders in the amount of \$46,544.00.

A motion was made by Vice President Spesia, seconded by Commissioner Schultz, to approve final payment to Burla & Sons Builders. The motion carried as follows:

Ayes: All in favor

Nays: None

c. Mission Blvd. Soccer Fields - J. Russ & Company – \$50,000 (final)

Mr. Egizio reported that a final pay request in the amount of \$50,000.00 was received from J. Russ & Company for work at the soccer fields. They reseeded a few areas which have been reviewed and approved by Park District staff. The fields are on target for use beginning in August of this year. He recommended payment to J. Russ & Company in the amount of \$50,000.00.

Commissioner Albritton made a motion to approve staff's recommendation. His motion was seconded by Commissioner Schultz and it carried as follows:

Ayes: All in favor

Nays: None

d. Sports Performance Center/Inwood Cart Barn - PSA Dewberry - \$60,886.05

The first pay request was received from the architect for the sports performance center and Inwood cart barn project. Mr. Egizio reported the drawings are 50% complete and the architect will be at June's meeting to present for Board feedback. Any thoughts or ideas should be given to Mr. Egizio before the June 20th meeting. President Gould asked if we will know by then if our grant application has been approved. Mr. Egizio said he hopes so but there is no real way of knowing.

A motion was made by Commissioner Albritton, seconded by Commissioner Schultz, to approve payment to PSA Dewberry in the amount of \$60,886.05. The motion carried as follows:

Ayes: All in favor

Nays: None

D. Opportunity for the Public to Speak - 3 minute time limit

When given the opportunity by President Gould to address the Board, no one came forward.

E. Communications

1. Executive Director's Correspondence

Mr. Egizio said he would put together a park tour if any of the Commissioners were interested. Commissioners should call the office to advise if interested. Commissioner pictures will be taken this Thursday at 1:45pm at Bird Haven Greenhouse, followed by the rededication of Bluff Park to Mayor Art Schultz Park at 3pm.

Mr. Egizio advised the Board that there are two conferences this fall, the National Recreation and Park Association Conference and the Athletic Business Conference. He strongly recommended the Commissioners attend the NRPA Conference which takes place the first week in November in Atlanta, GA and would be more educational for them. He asked the commissioners to respond by the end of this week so that registration and accommodations can be made. The Illinois Association of Park District's annual legislative golf outing is Thursday, July 21st. Most of the staff who normally attends this event will not be able to this year because it is the same day as the Sundowner. Superintendent of Programming Terry Keigher will go if we can get a foursome together. Any commissioner who would like more information or is interested in golfing should let Pam Adams know. Mr. Keigher will also head a foursome for the Exchange Club outing on June 8. Again, anyone interested in golfing should let Pam Adams know as soon as possible.

Mr. Egizio reported on the success of this May's national track meet at Joliet Memorial Stadium. Two runners set records running the mile in under 4 minutes. The timer was very impressed with our set up and is working with Stadium Manager Blaine Kline on some meets that Track meets this Spring - biggest NCCAA - comments under 4 min miles fast track. Pole vault 23 + feet, long jumper 21'. Timing company commented one of the finest set ups he's seen. Working with BK to set up meets that he would run. So far this spring we have surpassed all of last year's stadium rentals.

2. Air show Update - Joliet Regional Airport

Jenny McFarland, Airport Manager, reported on the free festival which will take place on June 12th beginning at 8am with a pancake breakfast. We cannot do an air show because of the runway length. There will be plane & helicopter ride, flying demonstrations, children's activities, food vendors and music in the afternoon. A parachute jump into the airport is scheduled for 12Noon. Ms. McFarland is still working to get a skydiving simulator at the event. Commissioner Albritton encouraged everyone to attend.

3. Taste of Joliet Update

Brad Staab reported the event is one month away. We still need some volunteers. Hours will be the same as last year, 12pm -12am on Friday and Saturday and 11am -7pm on Sunday. Free admission 12-3pm on Friday. The carnival will be back again this year. He is finalizing the local bands who will entertain. Presales for the headline entertainment is a little behind last year at \$5,000.00.

Special Events Coordinator Donna Gale reported that we had to turn 14 vendors away. Because we had such a good response we were able to focus on local vendors with diverse menu offerings. Each vendor is required to have a \$2 taste menu.

Corporate Relations Supervisor Beth Ley reported we have more sponsorships than ever before. Two years ago we had \$160,000 in sponsorships, last year \$178,000 and we currently have \$198,000 with several sponsors yet to respond. She anticipates having \$210,000 in sponsorships this year.

F. Action Items

1. Old Business

There was no Old Business brought to the Board for consideration.

2. New Business

a. Resolution #11-126 - Estimated Sources of Revenue for Fiscal Year ending April 30, 2012

Mr. Bixenmann stated that Resolution #11-126 is required by state law and is a reflection of the budget that was passed last month. He recommended approval.

Vice President Spesia moved to adopt Resolution #11-126. Her motion was seconded by Commissioner Schultz and it carried as follows:

Ayes: All in favor

Nays: None

b. Bid - Reroofing of Pilcher Park Nature Center

Debbie Greene, Nature Center Superintendent, said bids were recently received to reroofing the Nature Center. The low bid came from J. L. Adler Roofing & Sheet Metal in the amount of \$376,500.00. The project will be funded from the State of Illinois Capital Museum Grant. She recommended award to Adler Roofing for the base bid as well as an alternate of \$8,500.00 to replace the skylight if needed. Mr. Egizio said we also requested a unit cost to replace any decaying wood that was found when the old roof is taken off.

A motion was made by Commissioner Schultz, seconded by Vice President Spesia, to award the reroofing project at Pilcher Park Nature Center to J. L. Adler Roofing in the amount of \$385,000.00. The motion carried as follows:

Ayes: All in favor

Nays: None

c. Memorandum of Understanding with the Northeast Illinois Invasive Plant Partnership

Ms. Greene said the Northeast Illinois Invasive Plant Partnership has established the Cooperative Weed Management Area to do research and provide technical information for the management of invasive species. She has been working with them for the past three years and has gotten some very useful information. They would like the Park District to enter into an understanding with them to provide technical expertise at no cost. Ms. Greene recommended approval.

Commissioner Albritton made a motion to approve staff's recommendation. His motion was seconded by Commissioner Schultz and it carried as follows:

Ayes: All in favor

Nays: None

d. Administration of Oath of Office to newly elected Commissioners

At this time, President Gould expressed the Park District's thanks to outgoing commissioner, Mary Spesia. He recognized her time on the Board for the past four years, saying that she always had the interest of the Park District as her priority. He then presented her with a quartz clock to commemorate her service to the District. Ms. Spesia said it has been a great, fun four years. She is sorry she is leaving but happy it is on a high note. She continued that she appreciates that the staff is very frugal with the District's funds and she wished Glen Marcum good luck as he joins the Board.

The meeting was then turned over to Board Secretary Egizio to administer the oath of office to Brett Gould. Mr. Egizio then invited Judge Jeff Allen to come forward to administer the Oath of Office to Glen Marcum. Judge Allen began by saying it was a pleasure to administer the oath to his friend and thought Mr. Marcum will be a great asset to the Board. Mr. Marcum then took the Oath of Office.

e. Election of Officer (handled by Secretary Egizio)

1. President

Mr. Egizio opened floor for nominations for the office of President. Commissioner Condon nominated Commissioner Gould. There being no other nominations, Mr. Egizio called the roll and the vote was unanimous for Commissioner Gould to be elected as President of the Board.

2. Vice President

Mr. Egizio then opened the floor for nominations for the office of Vice President. Commissioner Albritton nominated Commissioner Condon. There being no other nominations, Mr. Egizio called the roll and the vote was unanimous for Commissioner Condon to be elected as Vice President of the Board.

f. Appointment of other officers (by newly elected President)

1 Secretary

President Gould appointed Dominic Egizio as Board Secretary.

A motion was made by Commissioner Schultz, seconded by Vice President Condon to approve the appointment of Dominic Egizio as Board Secretary. The motion carried as follows:

Ayes: All in favor

Nays: None

2. Treasurer

President Gould appointed Steve Bixenmann as Board Treasurer.

A motion was made by Commissioner Albritton, seconded by Commissioner Schultz, to approve the appointment of Steve Bixenmann as Board Treasurer. The motion unanimously carried as follows:

Ayes: All in favor

Nays: None

g. Committee Appointments

1. Joliet Regional Airport

President Gould appointed Commissioner Albritton and Commissioner Schultz.

2. Joint Waterpark Committee (Splash Station)

President Gould appointed Vice President Condon and Commissioners Schultz and Albritton.

3. Joliet Park Foundation

President Gould appointed Commissioner Marcum.

4. First Tee of Joliet

President Gould appointed Commissioner Schultz

A motion was made by Commissioner Schultz, seconded by Commissioner Marcum, to approve the committee appointments. The motion carried as follows:

Ayes: All in favor

Nays: None

h. Resolution #11-127 - Funds of the District

Mr. Bixenmann advised this resolution, passed annually, states what the District can invest in and he recommended approval.

Commissioner Schultz made a motion to adopt Resolution #11-127. His motion was seconded by Vice President Condon and it carried as follows:

Ayes: All in favor

Nays: None

G. Executive Session

There was no Executive Session held.

H. Action from Executive Session

There was no Executive Session held

Commissioner Marcum thanked his family and those who elected him to Commissioner of the Park Board. He added that the Park District means a lot to him and to his family.

I. Adjournment

At 5:36pm with all agenda items discussed, Commissioner Schultz moved to adjourn the meeting. His motion was seconded by Commissioner Marcum and it unanimously carried.

Respectfully submitted,

Dominic P. Egizio, Jr.
Board Secretary